



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR  
NO. 13 of 2008

7 October 2008

Shipping Community

**THE INTERNATIONAL CONVENTION ON CIVIL LIABILITY FOR BUNKER OIL POLLUTION DAMAGE, 2001 (BUNKER CONVENTION)**

With effect from 21 Nov 08, any ship having a gross tonnage greater than 1000 that enters or leaves the port of Singapore is required to carry on board a Bunker Convention Certificate (BCC), to test that insurance or other financial security to cover liability for bunker oil pollution damage is in place. An oil tanker having a gross tonnage greater than 1000, whether actually carrying oil in bulk (ie when laden) or with oil residues onboard during the voyage following carriage of oil (ie on ballast voyage) would already be covered by the Convention on Civil Liability for Oil Pollution Damage 1992 (CLC 92) and need not carry a BCC when entering or leaving the port of Singapore. However, an oil tanker which is greater than 1,000 GT would be required to carry a BCC in the exceptional circumstance where she is operating in completely 'clean' condition, i.e. when it can be proven that there are no residues from the carriage of oil in, or remaining in its cargo tanks (for instance, when she is making her maiden voyage as a new-build from the shipyard). This Circular urges the shipping community to take necessary action to comply with the Bunker Convention as well as to take note of the procedures for application of a BCC.

2 Currently, all ships calling at the port of Singapore are required to submit a Notification of Arrival (NOA) prior to their arrival. With effect from 21 Nov 08, all ships will need to indicate in the NOA, if the ship possesses a valid BCC issued by a Convention Party.

### **Foreign-flagged Ships with BCC**

3 For ships that enter the port of Singapore with a valid BCC, ship owners or agents can continue to apply for Electronic Port Clearance through the Marinet. Ship owners or agents are required to submit a copy of the BCC, in addition to the other required certificates, upon the ship's departure.

### **Foreign-flagged Ships without BCC but issued with insurance policy (Blue Card) from any one of International Group's (IG) P&I Clubs**

4 For ships that do not possess a valid BCC, ship owners or agents will be required to submit their application for a BCC through the Marinet at least 3 working days prior to the ship's arrival. The applicant will need to attach a softcopy (i.e. in pdf format) of the insurance policy (Blue Card) issued by any one of the 13 IG P&I Clubs (Annex 1). The applicant will receive a confirmation via email or Short Message System (SMS) when an in-principle approval is given. The applicant will only be able to print the BCC upon the ship's arrival at the port of Singapore. The BCC will be valid till 20 Feb 09 and the cost of issuing the BCC is \$60. This will be billed together with the port dues or Marinet charges.

### **Foreign-flagged Ships without BCC but issued with insurance policy from underwriters or other P&I clubs other than the IG P&I Clubs**

5 For the convenience of the shipping community, we are currently evaluating a group of Fixed Premium Underwriters (FPU) and other P&I clubs whose insurance can be accepted for the purpose of issuing a BCC. The list of recognised FPUs and P&I clubs will be published in the next Port Marine Circular. Ships insured by the recognized FPUs or P&I clubs will need to submit their application for a BCC through the Marinet at least 3 working days prior to the ship's arrival. The applicant will need to attach a softcopy (i.e. in pdf format) of the Blue Card issued by any of the listed FPU or P&I Clubs. The applicant will receive a confirmation via email or Short Message System (SMS) when an in-principle approval is given. The applicant will only be able to print the BCC upon the ship's arrival at the port of Singapore.

6 Please note that a BCC issued for this category of ships will only be valid for the period of port stay. For subsequent visits to the port of Singapore, provided there are no changes to the details in the Blue Card including the validity period of the insurance, the agents of the ships will be able to obtain a BCC valid for the period of port stay. Ships will be charged a fee of S\$60 for the issuance of a BCC on their first port call. No further fees will be charged for issuance of BCC for subsequent port calls made by the ship before 20 Feb 09. This fee will be billed together with the port dues or Marinet charges upon the first application.

### **Foreign-flagged Ships with any other insurance**

7 Ships that are insured with insurance companies that are not recognized by MPA are advised to secure appropriate insurance cover through any of the marine insurance brokers listed at Annex 2. In such cases, ships are advised to engage the services of any of the marine insurance brokers two weeks prior to their arrival at the port of Singapore. Ships that have secured appropriate insurance cover are required to submit their application for BCC through the Marinet at least 3 working days prior to the ship's arrival. Ships that are unable to secure appropriate insurance cover may be denied entry into the port of Singapore.

### **Non-Marinet Users**

8 All non-Marinet users are required to submit their application for BCC at least 3 working days prior to the ship's arrival via email: [osdc@mpa.gov.sg](mailto:osdc@mpa.gov.sg). You will be required to attach the softcopy of the Blue Card (i.e. in pdf format) issued by the insurer together with the application form (Annex 3). Upon approval, you will be notified to collect the BCC from OSDC. Alternatively, you may collect the BCC when applying for port clearance.

### **Singapore-registered Ships**

9 For Singapore-registered ships, please refer to Shipping Circular No. 26 of 2008.

### **Clarification**

10 Any queries relating to this circular should be directed to Mr Chiang Joo Jo at Tel: 6325 2480 or Ms Puva at Tel: 6325 2589. FPU's or P&I clubs who would like to be included in the list of accepted FPU's and P&I should write to [OSDC@mpa.gov.sg](mailto:OSDC@mpa.gov.sg) - our officers will follow up with you on the requirements.

CAPT LEE CHENG WEE  
PORT MASTER  
MARITIME AND PORT AUTHORITY OF SINGAPORE

**LIST OF 13 RECOGNISED INTERNATIONAL GROUP**

1. AMERICAN STEAMSHIP OWNERS MUTUAL PROTECTION AND INDEMNITY ASSOCIATION
2. ASSURANCEFORENINGEN GARD
3. ASSURANCEFORENINGEN SKULD (GJENSIDIG)
4. THE BRITANNIA STEAM SHIP INSURANCE ASSOCIATION LIMITED
5. THE JAPAN SHIP OWNERS' MUTUAL PROTECTION AND INDEMNITY ASSOCIATION (JAPAN P&I CLUB)
6. THE LONDON STEAM-SHIP OWNERS' MUTUAL INSURANCE ASSOCIATION LIMITED (THE LONDON P&I CLUB)
7. NORTH OF ENGLAND P&I ASSOCIATION
8. THE SHIPOWNERS' MUTUAL PROTECTION AND INDEMNITY ASSOCIATION
9. THE STANDARD STEAMSHIP OWNERS' PROTECTION AND INDEMNITY ASSOCIATION LTD
10. STEAMSHIP MUTUAL MANAGEMENT (BERMUDA) LIMITED
11. SVERIGES ANGFARTYGS ASSURANS FORENING (THE SWEDISH CLUB)
12. THE UNITED KINGDOM MUTUAL STEAM SHIP ASSURANCE ASSOCIATION (BERMUDA) LIMITED (UK P&I CLUB)
13. THE WEST OF ENGLAND SHIP OWNERS MUTUAL INSURANCE ASSOCIATION (LUXEMBOURG)

**LIST OF MARINE INSURANCE BROKERS**

(BY ALPHABETICAL ORDER)

- (1) Aon Singapore Pte Ltd  
50 Raffles Place, #32-00 Singapore Land Tower, S048623  
Mr David Lim  
Associate Director, Marine  
Tel: 62218222; DID: 6239 7565
- (2) L.C.H (S) Pte Ltd  
6 Raffles Quay #22-00, S048580  
Mr Loo Tze Kian  
Manager  
Tel: 62213366
- (3) Marsh (Singapore) Pte Ltd  
18 Cross Street #04-01, Marsh & McLennan Centre, S048423  
Mr Nick Sansom  
Head of Marine, Asia  
Tel: 6332 0288; DID: 6327 3205
- (4) Jardine Lloyd Thompson  
1 Raffles Quay #27-01, One Raffles Quay (North Tower), S048583  
Mr D Rajkumar  
Assistant Director – Marine Claims  
Tel: 6333 6311; DID: 6411 9210

**APPLICATION FORM FOR BUNKER CONVENTION CERTIFICATE – PG 1**  
(only for non-Marinet users)



**APPLICATION FOR CERTIFICATE OF INSURANCE OR OTHER SECURITY  
IN RESPECT OF CIVIL LIABILITY FOR BUNKER OIL POLLUTION DAMAGE**

This form will take approximately 10 minutes to fill in, provided you have the necessary supporting information ready.  
You will need to submit:

One-Stop-Document-Centre  
7B Keppel Road #01-26  
Tanjong Pagar Complex  
Singapore 089055

In accordance with Article VII of the International Convention on Civil Liability for Bunker Oil Pollution Damage, 2001 and the Merchant Shipping (Civil Liability and Compensation for Bunker Oil Pollution) Act, 2008.

OWNER'S PARTICULARS	
Ship Owner's Name	
Owner's Address	
Tel:	Fax:

APPLICANT'S PARTICULARS (A)	
Name	
Status	<input type="checkbox"/> Owner <input type="checkbox"/> Manager <input type="checkbox"/> Authorised Agent (Please forward a written authorisation from the owner)

If Applicant is other than the owner:

Company's Name	
Address	
Tel:	Fax:

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Name & Status in the Company (B)

**EXPLANATORY NOTES**

- A) The Applicant may be one of the following:
    - i) the ship's owner; or
    - ii) the ship's manager; or
    - iii) any other person specifically authorised in writing by the ship's owner
 In the case of a ship not registered in Singapore, if the applicant is other than the owner, the written authorisation of the owner must accompany this application. It should be noted by the terms of Article VII of the Convention and the provisions in the Merchant Shipping (Civil Liability and Compensation for Bunker Oil Pollution) Act, 2008, owners are legally responsible for ensuring that their ships are properly certificated.
  - B) If the applicant is a company, the name and status in the company of the person signing this application form must be stated
  - C) For "Type of Ship" to indicate in accordance with classification certificate
  - D) Where there is no official number, indicate other distinctive number or letters
  - E) Indicate the ship's tonnage. The ship's tonnage shall be the gross tonnage calculated in accordance with the tonnage measurement regulations contained in Annex I of the International Convention on Tonnage Measurement of Ships, 1969
  - F) Indicate whether insurance contract, P & I cover, Bank Guarantee, Compensation Fund certificate, etc. If security is furnished in several forms, these should be enumerated.
  - G) The period of validity of the security must be stated in terms of its exact dates of commencement and cessation and must coincide with the dates given in the insurer's or guarantor's etc certificate.
  - H) Name (s) and address (es) of insurer (s) and / or guarantor (s) etc providing the security must be listed here. If the total amount of security has been furnished by more than one source, the amount of each of them should be indicated.
- Note: The fee for the issue of a certificate is S\$60.

**Annex 3**

**APPLICATION FORM FOR BUNKER CONVENTION CERTIFICATE – PG 2**  
 (only for non-Marinet users)

Name & Type of Ship (C)	Official Number (D)	Flag of Registry	Convention Tonnage (E)	Security		Name (s) and address (es) of insurer (s) and / or guarantor (s) (H)
				Type (F)	Period of Validity (G)	

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center; background-color: #cccccc;">For Official Use</td> <td style="width: 55%; padding: 5px;">           Certificate Number: _____ Pmt: \$ _____ Rt / Chq No.: _____ Date: _____         </td> <td style="width: 30%; padding: 5px;">           Receive : Date : _____         </td> </tr> </table>	For Official Use	Certificate Number: _____ Pmt: \$ _____ Rt / Chq No.: _____ Date: _____	Receive : Date : _____
For Official Use	Certificate Number: _____ Pmt: \$ _____ Rt / Chq No.: _____ Date: _____	Receive : Date : _____	